

# Camp Lucy Roles Overview

## [All Sites 2024]

Camp Lucy is hiring for various positions at various locations this summer. Varying hiring and onboarding requirements for each boathouse requires us to recruit and onboard staff independently for each boathouse. Use this overview to help you navigate to the job opportunities you are most interested in. Please note, a single application can be submitted for various roles, please indicate which roles you are interested in and available during. You may be contacted regarding another position if the hiring manager believes it would be a best fit for you.

### Camp Lucy Program Description:

Camp Lucy is a free 10-day learn-to-row camp for girls, inclusive of non-binary, trans, and gender non-conforming youth, that uses rowing as a way to learn social-emotional skills and life skills. Inspired by the legacy of Lucy Pocock, Camp Lucy uses fitness and interactive activities to help campers learn about themselves as individuals and as part of a greater team. As Camp Lucy participants learn to try new things, they will gain an "I Can Do That!" mentality, and recognize the many ways that they are strong, powerful, supported, and brave!

Who it's for: Camp Lucy is for middle school aged girls, particularly girls of color and/or those facing socio-economic barriers to rowing participation. Camp Lucy program activities are a best fit for students who will be rising 6th, 7th, and 8th graders, however we encourage graduating 8th graders who are excited about the program and identify with the demographic we are hoping to create access for to register! Our primary goal is to reach youth who would uniquely benefit from this type of opportunity. Camp Lucy is an inclusive space and welcomes non-binary, trans, and gender non-conforming youth.

### Camp Lucy Sites:

- Renton Rowing Center
  - Contact: Rachel Wong, [director@rentonrowingcenter.org](mailto:director@rentonrowingcenter.org)
  - Site Specific Roles Overview: *Not yet published*
- Mount Baker Rowing and Sailing Center
  - Contact: Julien Blythe, [Julien.Blythe@seattle.gov](mailto:Julien.Blythe@seattle.gov)

- Site Specific Roles Overview: *Not yet published*
- Pocock Rowing Center
  - Contact: Zoe Vais, [zoe@pocockfoundation.org](mailto:zoe@pocockfoundation.org)
  - Site Specific Roles Overview:
    - [W 0 - Camp Lucy Roles Overview\\_CLPRC2024.docx](#)

## Important dates to know

Help us make this process more efficient! Please do NOT apply to positions for which you cannot commit to the program and training dates! The campers will thrive with consistent coaches and counselors, so the expectation is that all applicants are prepared to work for 2 weeks of M-F programming during any sessions for which they apply. Please review the Sample Schedule (at the bottom of this document) for an idea of the time commitment for each role.

### A. MANDATORY Coach/Counselor Training

Coaches and counselors are required to attend all three mandatory Camp Lucy Curriculum training sessions (Leads have one additional training prior to the whole staff training), along with boathouse-specific onboarding and training requirements. Training is a necessary element of creating a safe camp environment and preparing you as a coach or counselor! The Camp Lucy Training dates are:

- Camp Lucy Lead Training: Monday, June 10, 2024
  - Camp Lucy Leads and Admin Only
- All Coaches and Counselors, Day 1: Monday, June 17, 2024
  - Trauma Informed Coach Training
  - Introduction to Camp Lucy
- All Coaches and Counselors, Day 2: Monday, June 24, 2024
  - Morning Session: Curriculum Specifics for Coaches: Camp Days 1-5 (Coaches)
  - Full group lunch (Coaches and Counselors)
  - Afternoon Session: Curriculum Training for Counselors: Camp Days 1-5 (Counselors)
- All Coaches and Counselors, Day 3: Monday, July 1st, 2024
  - Morning Session: Curriculum Specifics for Coaches: Camp Days 6-10 (Coaches)
  - Full group lunch (Coaches and Counselors)
  - Afternoon Session: Curriculum Training for Counselors: Camp Days 6-10 (Counselors)

## B. Camp Sessions Dates and Locations

- 1) July 8 - July 19 (Renton Rowing Center)
- 2) July 15 - July 26 (Mount Baker Rowing and Sailing Center)
- 3) August 5 - August 16 (Renton Rowing Center)
- 4) August 19 - August 30 (Pocock Rowing Center)

*Please note: Sessions 1 and 2 overlap. Applicants are encouraged to work at more than one session!*

## C. Additional Trainings and Certifications

- a. USRowing SafeSport (Required for all roles)
- b. CPR (Required for all roles)
- c. First Aid (Required for all roles)
- d. WA State Boaters License (Coach roles only)
- e. Site Specific training and onboarding (to be scheduled directly with your site)

## Camp Lucy Roles Summary

### 1) Camp Lucy Lead (CLL)

- Job Description: [W 1 - Camp Lucy Lead - Camp Lucy.docx](#)
- Hours per week: 40 hours per week
- Schedule: Monday - Friday, Times vary by day, see schedule included in job description. All shifts fall between 8:00am and 6:00pm

### 2) Experienced Rowing Coach (ERC)

- Job Description: [W 2 - Experienced Rowing Coach - Camp Lucy.docx](#)
- Hours per week: About 25 hours per week.
- Schedule: Monday - Friday, 8am - 1pm
- Note: Experienced coach applicants **MUST** have experience as a rowing coach and a WA Boaters license. Preference for experienced Novice Coaches.

### 3) Experienced Counselor (EC)

- Job Description: [W 3 - Experienced Counselor - Camp Lucy.docx](#)
- Hours per week: About 27.5 hours per week.
- Schedule: Monday - Friday, Noon - 5:30/6pm
- Note: Experienced Counselor applicants **MUST** have experience working with youth.

#### 4) Assistant Rowing Coach (ARC)

- Job Description: [W 4 - Assistant Rowing Coach - Camp Lucy.docx](#)
- Hours per week: About 25 hours per week.
- Schedule: Monday - Friday, 8am - 1pm

#### 5) Assistant Counselor (AC)

- Job Description: [W 5 - Assistance Counselor - Camp Lucy.docx](#)
- Hours per week: About 27.5 hours per week.
- Schedule: Monday - Friday, Noon - 5:30pm

#### 6) Assistant Coach/Counselor (ACC)

- Job Description: [W 6 - Assistance Coach\\_Counselor - Camp Lucy.docx](#)
- Hours per week: About 27.5 hours per week.
- Schedule: Monday - Friday, 9:30am - 3:30pm

### Application process:

#### Before applying:

- Read the job descriptions carefully and completely for the roles for which you are interested, including the daily schedule for the role.
- Be sure that you are able to commit to mandatory training dates for the roles for which you are applying.
- Be sure you are able to commit to all dates for the sessions for which you are applying.

#### How to Apply:

Assign appropriate recipients for any and all boathouses you would like to apply to:

- Pocock Rowing Center
  - Zoe Vais at [zoe@pocockfoundation.org](mailto:zoe@pocockfoundation.org)
- Mount Baker Rowing and Sailing Center
  - Julien Blythe at [Julien.Blythe@seattle.gov](mailto:Julien.Blythe@seattle.gov)
- Renton Rowing Center
  - Rachel Wong at [director@rentonrowingcenter.org](mailto:director@rentonrowingcenter.org)

In your email, please include the following:

- Specific roles for which you would like to be considered. Otherwise, you may indicate that you would like to be considered for any and all positions.
- Whether you would like to volunteer or apply for paid work.
- Your resume in *.pdf* form.
- Anything else you would like us to know about you or why you would be an excellent fit for Camp Lucy.

*The George Pocock Rowing Foundation is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, or genetic information.*

### Camp Lucy Staffing Schedule 2024

		All Day Staff	Morning Staff		Midday Staff	Afternoon Staff	
	Program Schedule	Camp Lucy Lead	Experienced Rowing Coach	Assistant Rowing Coach	Assistant Coach/ Counselor (Support)	Experienced Counselor	Assistant Counselor
		SCHEDULE VARIES BY DAY	Daily Schedule				
8:00 - 8:30	Pre-Camp Meeting, Prep	0.5	0.5	0.5			
8:30 - 9:00	Activity Prep/Checkin	0.5	0.5	0.5			
9:00 - 9:30	Name Tags/Informal time	0.5	0.5	0.5			
9:30 - 10:00	Morning Huddle, begin w/u	0.5	0.5	0.5	0.5		
10:00 - 10:30	end W/U, begin launch	0.5	0.5	0.5	0.5		
10:30 - 11:00	Launching	0.5	0.5	0.5	0.5		
11:00 - 11:30	Row	0.5	0.5	0.5	0.5		
11:30-12:00	Row/Land	0.5	0.5	0.5	0.5		
12:00 - 12:30	Post Row Huddle	0.5	0.5	0.5	0.5	0.5	0.5
12:30 -1:00	Lunch / Coaches Meeting	0.5	0.5	0.5	0.5	0.5	0.5
1:00 - 1:30	Clean up Lunch/ Begin Workshop	Break			Break	0.5	0.5
1:30 - 2:00	Workshop	0.5			0.5	0.5	0.5
2:00 - 2:30	Workshop	0.5			0.5	0.5	0.5
2: 30 - 3:00	Workshop	0.5			0.5	0.5	0.5
3:00 - 3:30	Workshop / Clean up	0.5			0.5	0.5	0.5
3:30 - 4:00	Games	0.5				0.5	0.5
4:00-4:30	Games	0.5				0.5	0.5
4:30 -5:00	Pick Up Window	0.5				0.5	0.5
5:00-5:30	Post-Camp Wrapup	0.5				0.5	0.5
5:30 - 6:00	[Overflow time]					<i>until last camper leaves</i>	

Hours/Role	CLL	ERC	ARC	ACC	EC	AC
Daily Shift	Variable	8:00 am - 1:00 pm	8:00 am - 1:00 pm	9:30 am - 3:30 pm	Noon - 5:30/6pm	Noon - 5:30
Daily hours	8	5	5	5.5	5.5	5.5
Weekly Hours	40	25	25	27.5	27.5	27.5
2-week Session Totals	80	50	50	55	55	55